POLICY: CANTEEN

PURPOSE:
The provision of an efficient and effective canteen at the school provides opportunities to reinforce healthy eating practices, provides a service for families wishing to purchase lunches and snacks for their children, and presents an opportunity to raise funds for the school.

AIM:
To provide an effective canteen service, which provides healthy food in a manner that complies with health regulations and with the *'Kids –Go for Your life'* Program.

IMPLEMENTATION:
The Food Act 1984, as amended, requires all premises that sell, prepare, package, store, handle, serve or supply any food for sale be registered as a food premises by the Local Council. This includes the school canteen.

School Council will seek tenders from individuals, groups and business to provide a regular lunch order service from the school's existing canteen. Tenders will be a maximum of two years duration and are conditional upon compliance with the following criteria:

- The successful tender will ensure that a Canteen Co-ordinator be appointed. The Coordinator will be responsible for all aspects of the canteen operation, will be competent in *Food Safety* and will be on duty at all times when the canteen is preparing and serving food.
- The Canteen Coordinator will ensure that all health regulations and food preparation comply with the Council Health Department requirements.
- The Canteen Coordinator will ensure that staff fully understand *Food Safety* procedures as outlined in the '*Food safety Program Template for Food Service and Retail Businesses.*'
- The Canteen Coordinator will ensure that all foods served at the canteen comply with the *'Healthy Kids' Product School Canteen Buyers Guide,* the *DET Canteen and Other Food Services Policy* and the *Kids - 'Go for your life'* Award. This ensures that high sugar confectionary and drinks are excluded and fried foods and crisps are supplied no more than twice per term. School community members are encouraged not to bring these items to school.
- The successful tenderer will enter into a '*Canteen Licence Agreement'* with the School Council, outlining responsibilities of both parties.
- The successful tenderer will submit the menu for approval at beginning of Term 2 and Term 4.
- The successful tenderer will provide a written report to the School Canteen Committee as required.

REVIEW:
This policy will be reviewed as necessary.

APPROVED BY COUNCIL: 31/07/2017