

POLICY: eSmart Policy

Brentwood Park Primary School uses the Internet as a learning tool to improve student learning outcomes by increasing access to worldwide information. The school embraces the benefits of technology and is committed to reducing students' exposure to cyber-risks when using the Internet, mobile phones, and other electronic personal devices.

PURPOSE:

The aim of the policy is to:

- Establish an eSmart culture which is in keeping with the values of the school and the expectations outlined in the BPPS *Digital Technologies Policy* and *Digital Technologies Student Acceptable Use Agreement*.
- Educate B.P.P.S students to be smart, safe, responsible, and ethical users of digital technologies.
- Recognise that explicitly teaching students about safe and responsible online behaviour is essential in the lives of students and is best taught in partnership between home and school.
- Achieve accreditation as an eSmart school by meeting all criteria as outlined in the eSmart System Tools.

IMPLEMENTATION:

- All students will participate in cyber safety lessons:
 - Foundation to 2: Hector's World online cyber safety videos and discussions – focus upon passwords, computer security and cyber bullying.
 - Years 3: 'Interland' safety lessons online to develop internet safety practices and digital citizenship.
 - Year 4: Cyber Safety Lessons by eSafety Commissioner, Cybersmart Challenge: Cybersmart Forever, Cybersmart Detectives and Cybersmart Hero.
 - Year 5: Cyber Safety Lessons by eSafety Commissioner: 1. Take Action Against Online Bullying 2. Connect, Reflect, Protect. Discussing online safety and behaviours to prevent bullying.
 - Grade 6: 'Interland', Game On Mini-series, webinars facilitated by eSafety commissioner, YouTube videos, Jigsaw video, Abbi's Story, Different Types of Bullying mind maps, Bullying Role Play, Anti bullying posters and strategies.
- The school community will be provided with cyber safety information on a regular basis.
- Safe and responsible online behaviour is explicitly taught at our school and parents/carers are requested to reinforce this behaviour at home.
- Staff will raise student awareness of issues such as online privacy and intellectual property including copyright, and that some online activities are illegal and will be reported to police.
- Staff will supervise students when using digital technologies for educational purposes and provide a filtered internet service whilst acknowledging that full protection from inappropriate content can never be guaranteed.
- Parents and students must comply with the conditions of use as outlined in the *Digital Technologies Student Acceptable Use Agreement*.
- BPPS will respond to issues or incidents that have the potential to impact on the wellbeing of our students.
- All incidents of cyberbullying must be referred to the principal class and the Digital Technologies Curriculum Leader for investigation and any action taken will be in line with the *Student Well Being and Discipline Policy* and *Code of Conduct Policy*.
- Parents will be notified and expected to meet with the principal / teacher if their child does not follow the school policies.
- Students are advised to report an incident to their teacher immediately if:
 - they have experienced an incident of cyber bullying.

- they feel the welfare of other students at the school is being threatened.
- they come across sites which are not suitable for our school.
- someone writes something they do not like, makes them or their friends feel uncomfortable or asks them to provide private information.
- they accidentally do something which is against the rules and responsibilities they have agreed to.
- Any student who does not follow the rules of the ‘eSmart Agreement’ and the *Digital Technologies Policy* and *Digital Technologies Student Acceptable Use Agreement* will lose their digital technologies privileges for a length of time as deemed appropriate by the principal class or Digital Technologies Curriculum Leader
- The ‘eSmart Agreement’ also applies during school excursions, camps and extra –curricular activities.

COMMUNICATION:

This policy will be communicated to our school community in the following way:

- Available publicly on our school’s website
- Placed in a school newsletter.
- Discussed at staff briefings/meetings as required.

POLICY REVIEW AND APPROVAL:

Policy last reviewed	31/10/2023
Consultation	Consultation with and approved by school council
Approved by	James Bell, principal
Next scheduled review date	October 2026