

POLICY: INTRASCHOOL TRANSITION

PURPOSE:

As students move through the school, they typically move from the junior team (P-2) to the middle school (3-4) to the upper school (5-6). Students will manage each of these progressions much more efficiently if they experience an effective transition program prior to moving classes.

AIMS:

To provide a smooth and efficient intra-school transition from one section of the school to the next with additional support provided to those who require it.

IMPLEMENTATION:

- A transition program will be organised for all year levels during term four.
- These intra-school transitions will occur simultaneously on the same day in December.
- The intra-school transition program will include a familiarisation visit in future classrooms with future classmates, a chance to meet future teachers.
- All teachers who will be teaching at our school the following year, but are not yet employed at our school, will be invited to participate in the program and meet their future students and teaching colleagues as part of the intra-school transition program, and as part of their own induction.
- The principal class will negotiate with other schools the replacement teacher coverage for future teachers currently employed at different schools, with the teacher’s current principal.
- Students with additional needs will have the program modified or extended etc to meet their particular circumstances.
- Support documentation will be provided on day one of the new school year for teachers to be aware of the history and needs of their students.
- Students supported by Education Support staff through the Disability Inclusion Program will be identified and paired with staff for the following school year, prior to the transition process.

POLICY REVIEW AND APPROVAL:

Policy last reviewed	18/6/2024
Consultation	Consultation with school council and approved by School Council
Approved by	James Bell, principal
Next scheduled review date	June 2028