POLICY: eSmart Policy

Brentwood Park Primary School uses the Internet as a learning tool to improve student learning outcomes by increasing access to worldwide information. The school embraces the benefits of technology and is committed to reducing students' exposure to cyber-risks when using the Internet, mobile phones and other electronic personal devices.

PURPOSE:

The aim of the policy is to:

- Establish an eSmart culture which is in keeping with the values of the school and the expectations outlined in the BPPS *Digital Technologies Policy* and *Digital Technologies Student Acceptable Use Agreement.*
- Educate B.P.P.S students to be smart, safe, responsible and ethical users of digital technologies.
- Recognise that explicitly teaching students about safe and responsible online behaviour is essential in the lives of students and is best taught in partnership between home and school.
- Achieve accreditation as an eSmart school by meeting all criteria as outlined in the eSmart System Tools.

IMPLEMENTATION:

- B.P.P.S staff are to be trained in the philosophies of the eSmart program and are provided with the information necessary for cyber safety education.
- All students will participate in cyber safety lessons as part of the 'Learning and Growing Together' program.
- The school community will be provided with cyber safety information on a regular basis.
- Safe and responsible online behaviour is explicitly taught at our school and parents/carers are requested to reinforce this behaviour at home.
- Staff will raise student awareness of issues such as online privacy and intellectual property including copyright, and that some online activities are illegal and will be reported to police.
- Staff will supervise students when using digital technologies for educational purposes and provide a filtered internet service whilst acknowledging that full protection from inappropriate content can never be guaranteed.
- Parents and students must comply with the conditions of use as outlined in the *Digital Technologies Student Acceptable Use Agreement.*
- BPPS will respond to issues or incidents that have the potential to impact on the wellbeing of our students.
- All incidents of cyberbullying must be referred to the principal class and the Digital Technologies Curriculum Leader for investigation and any action taken will be in line with the *Student Well Being and Discipline Policy* and *Code of Conduct Policy.*
- Parents will be notified and expected to meet with the principal / teacher if their child does not follow the school policies.

- Students are advised to report an incident to their teacher immediately if:
    - they have experienced an incident of cyber bullying.
    - they feel the welfare of other students at the school is being threatened.
    - they come across sites which are not suitable for our school.
    - someone writes something they don't like, makes them or their friends feel uncomfortable or asks them to provide private information.
    - they accidentally do something which is against the rules and responsibilities they have agreed to.
- Any student who does not follow the rules of the 'eSmart Agreement' and the *Digital Technologies*

Policy and *Digital Technologies Student Acceptable Use Agreement* will lose their digital technologies privileges for a length of time as deemed appropriate by the principal class or Digital Technologies Curriculum Leader

- The 'eSmart Agreement' also applies during school excursions, camps and extra –curricular activities.

REVIEW:
This policy will be reviewed in 2023.

APPROVED BY SCHOOL COUNCIL: 19/5/2020