

## **POLICY: eSmart Policy**



Brentwood Park Primary School uses the Internet as a learning tool to improve student learning outcomes by increasing access to worldwide information. The school embraces the benefits of technology and is committed to reducing students' exposure to cyber-risks when using the Internet, mobile phones and other electronic personal devices.

### **PURPOSE:**

The aim of the policy is to:

- Establish an eSmart culture which is in keeping with the values of the school and the expectations outlined in the BPPS 'Digital Learning- Acceptable Use Policy and Agreement for Students.'
- Educate B.P.P.S students to be smart, safe, responsible and ethical users of digital technologies.
- Recognise that explicitly teaching students about safe and responsible online behaviour is essential in the lives of students and is best taught in partnership between home and school.
- Achieve accreditation as an eSmart school by meeting all criteria as outlined in the eSmart System Tools.

### **IMPLEMENTATION:**

1. B.P.P.S staff are to be trained in the philosophies of the eSmart program and are provided with the information necessary for Cybersafety education.
2. All students will participate in cybersafety lessons as part of the 'Learning and Growing Together' program.
3. The school community will be provided with Cybersafety information on a regular basis.
4. Safe and responsible online behaviour is explicitly taught at our school and parents/carers are requested to reinforce this behaviour at home.
5. Staff will raise student awareness of issues such as online privacy and intellectual property including copyright, and that some online activities are illegal and will be reported to police.
6. Staff will supervise students when using digital technologies for educational purposes and provide a filtered internet service whilst acknowledging that full protection from inappropriate content can never be guaranteed.
7. Parents and students must comply with the conditions of use as outlined in the 'Digital Learning- Acceptable Use Policy and Agreement for Students.'
8. BPPS will respond to issues or incidents that have the potential to impact on the wellbeing of our students.
9. All incidents of Cyberbullying must be referred to the Principal, Assistant Principal and the ICT coordinator for investigation and any action taken will be in line with the Student Well Being and Discipline Policy and Code of Conduct Policy.
10. Parents will be notified and expected to meet with the Principal / teacher if their child does not follow the school policies.
11. Students are advised to report an incident to their teacher immediately if:
  - they have experienced an incident of cyber bullying.
  - they feel the welfare of other students at the school is being threatened.
  - they come across sites which are not suitable for our school.
  - Someone writes something they don't like, makes them or their friends feel uncomfortable or asks them to provide private information.
  - They accidentally do something which is against the rules and responsibilities they have agreed to.

12. Any student who does not follow the rules of the 'eSmart Agreement' and the 'Digital Learning- Acceptable Use Policy and Agreement for Students' will lose their ICT privileges for a length of time as deemed appropriate by the Principal, Assistant Principal or ICT Coordinator.
13. The 'eSmart Agreement' also applies during school excursions, camps and extra –curricular activities.

#### **EVALUATION**

The policy will be reviewed as necessary.

**APPROVED BY COUNCIL:**

**September 2017**