

## **POLICY: TRANSITION TO SECONDARY**



### **PURPOSE:**

Primary students commencing secondary school are required to cope with a very different environment. It is our shared responsibility to make this transition as enjoyable and trouble free as possible.

### **AIM:**

- To provide a smooth and efficient transition from primary to secondary school with additional support provided to those who require it.

### **IMPLEMENTATION:**

- Transition from primary to secondary school can be both a challenging and an exciting time for both students and parents.
- Our school will appoint a staff member to coordinate our Year 6-7 transition program. The coordinator will adhere to the Year 7 Transition Timeline as stipulated in the documentation provided annually by DET.
- Our Year 6-7 coordinator will attend the information evenings for prospective students and parents which are organised prior to enrolment being finalised to familiarise themselves with prospective secondary colleges' facilities and programs.
- The coordinator will maintain communication with The Year 7 coordinators of secondary colleges to facilitate the opportunity for them to visit the Year 6 students at our school and for our primary students to visit each secondary school in an organised manner where possible.
- After confirmation of enrolment our coordinator will ensure that information regarding academic, behavioural and social performance will be provided to secondary colleges once sought.
- Information will be sought about each enrolled child from the primary school, and meetings will be organised with parents of children with special needs to discuss programs and resource requirements.
- The Casey Central Network's "Hopes and Fears" transition program will be implemented during Term 4.
- The coordinator will support secondary college visitations as part of the secondary college's transition program. Students on the Students with Disabilities and Impairments program may require additional visits with the support of their integration aides.
- All students will be expected to attend the statewide Orientation Day in December.
- Our transition coordinator will support the secondary colleges in the dissemination of detailed information packages to parents and students.

### **REVIEW:**

**Approved by School Council 13/11/2018**