

## **POLICY: CLASS PLACEMENTS**

### **1. PURPOSE**

A clearly defined, collaborative process for the placement of students into classes will lead to greater efficiency of the process and optimal learning opportunities for all students.

### **2. AIMS**

- To form well-balanced classes of students that takes into account the social, emotional and academic needs of each student.
- To ensure that optimum use is made of prior knowledge teachers, parents and others have of each student.

### **3. IMPLEMENTATION**

- A collaborative process will be employed with the allocation of students to various classes, class structures and class compositions. These are ultimately the responsibility of the Principal.
- The process of forming classes will commence in the previous year.
- The Principal, in consultation with staff, and after considering student enrolments, will determine the number of classes for the following year, class sizes and the year levels of each class.
- Consideration will be given to gender, the previous class and each student's ability, behaviour and friendship groups. Individual needs together with a whole school perspective will be considered.
- Under some circumstances, the Principal may approve the reorganisation of classes throughout the year.
- Students who enrol during the year will be temporarily allocated to classes, with the possible need to alter the placement, once further information regarding the student is available.

### **4. EVALUATION**

This policy will be reviewed as necessary.